

# Council Briefing Note

Date: **Monday 22 April 2013**

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Time: **5.00 pm**

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Place: **Council Chamber, Town Hall**

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For any further information please contact:

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The meeting will also be available via a webcast. This means that people may choose to watch all or part of the meeting over the internet rather than attend in person. The webcast will be available to view on the City Council's website after the meeting.



## **SOUND SYSTEM- THE COUNCIL CHAMBER**

Audio engineers have inspected the sound system in the Council Chamber and have concluded that the interference is caused by mobile phone signals and by iPads that are not connected to our WIFI. WIFI itself usually causes no problems with the sound system or the hearing loop.

Councillors and Officers are asked to note the following:

- Switch off all mobile phones or set them to flight mode
- Ensure iPads are defaulting to WIFI
- When speaking, Members/Officers to switch on the microphone and ensure it is on before speaking
- When standing, Members to address the Lord Mayor by turning their head if necessary and not the body to the point that it interferes with the sound field
- To avoid banging the benches as the loop is set up to counteract sudden sharp noises by cutting out momentarily

## **CONDUCT OF COUNCIL BUSINESS**

- (1) Members should switch off mobile devices unless:-

*They are expecting an urgent call, in which case they should use the vibrate mode for incoming calls and messages*

*They are using a mobile device to read the Council agenda*

- (2) Members should treat each other with mutual respect, should listen to what Members say and should not interrupt or disrupt Member speeches or addresses or questions by members of the public.
- (3) Council Business should be conducted through the Lord Mayor.
- (4) When the Lord Mayor stands to speak, all Members should sit down.
- (5) Members when speaking, should speak directly into the microphone and refrain from moving around when speaking as this affects the audibility of their voice, and they should also consider sitting when speaking.

## **ORDER OF BUSINESS FOR COUNCIL ON 22<sup>ND</sup> APRIL 2013**

The Lord Mayor will ask Council to agree that it take agenda item 11 (Governance Review) immediately after the break for Council tea (it is about 7.00pm).

***To be signed as a correct record by the Lord Mayor. The Constitution does not permit any “matters arising”***

See pages 1-38 of the main agenda.

## **2 DECLARATIONS OF INTEREST**

Guidance on this is contained within the main agenda. Members’ attention is drawn to Section 22 of the Constitution.

If Members have queries about possible interests, would they please discuss them with the Monitoring Officer before the meeting commences.

## **3 APOLOGIES**

## **4 APPOINTMENTS TO COMMITTEES**

## **5 LORD MAYOR'S ANNOUNCEMENTS**

***Questions and statements may be made on any announcements by the Lord Mayor***

## **6 SHERIFF'S ANNOUNCEMENTS**

***Questions and statements may be made on any announcements by the Sheriff***

## **7 ANNOUNCEMENTS BY THE LEADER**

- Blackbird Leys Stadium
- Covered Market

## **8 ANNOUNCEMENTS BY THE CHIEF EXECUTIVE, THE CHIEF FINANCE OFFICER AND THE MONITORING OFFICER**

## **9 ADDRESSES BY THE PUBLIC**

1 - 14

***NOTE: for items 9 and 10 combined, the Constitution sets a time limit of 45 minutes. If there is insufficient time to take all of the questions, the Constitution says that a written response will be given.***

The following members of the public have submitted requests to address Council along with the text of their address and have **up to 5 minutes each** to make their address.

- (1) Ian Smith (Chair of City of Oxford Swimming Club) – Temple Cowley

Pools

- (2) Peggy Seeger – Temple Cowley Pools
- (3) Sushila Dhall – Campaign to Protect Port Meadow

A note detailing comments by officers is also attached.

- (4) William Clark – Town Green Application Judicial Review
- (5) Sietske Boeles – Surplus Student Accommodation in East Oxford

## **10 QUESTIONS BY THE PUBLIC**

15 - 18

Details of the questions are attached to this Briefing Note.

### **City Executive Board recommendations – items 11 to 12**

## **11 GOVERNANCE REVIEW**

19 - 22

See pages 39 to 100 of the main agenda.

Proposed Green Group amendments to the recommendations listed in the main agenda report are attached to this Briefing Note.

## **12 ANNUAL LETTINGS PLAN - ALLOCATIONS PERCENTAGES 2013/14**

See pages 101 to 120 of the main agenda.

## **13 EXECUTIVE BOARD RECOMMENDATIONS (MINUTES) AND SINGLE EXECUTIVE MEMBER DECISIONS (MINUTES)**

See pages 121 to 132 of the main agenda.

## **14 RECOMMENDATIONS AND REPORTS FROM SCRUTINY COMMITTEES**

None submitted.

## **15 QUESTIONS ON NOTICE FROM MEMBERS OF COUNCIL**

23 - 30

### **(a) Questions notified in time for replies to be provided with this Briefing Note**

Details of these questions and responses are attached to this Briefing

Note.

(b) **Questions notified by the deadline in the Constitution (replies to be given orally at Council)**

Details of these questions are attached to this Briefing Note.

**16 STATEMENTS ON NOTICE FROM MEMBERS OF COUNCIL**

Councillor Oscar Van Nooijen, Chair of the West Area Planning Committee will make a Statement to Council.

**17 PETITION - 'TO BENEFIT THE PEOPLE OF OXFORD'**

See pages 133 to 134 of the main agenda.

**18 PETITION - 'SAVE R&R DANCE STUDIOS - HOME OF DANCE CONNECTION'**

See pages 135 to 138 of the main agenda.

**19 MOTIONS ON NOTICE**

*The Constitution provides for a total time of 90 minutes for this agenda item. Members' speeches are subject to a maximum of 3 minutes.*

See pages 139-144 of the main agenda.

**20 REPORTS AND QUESTIONS ABOUT ORGANISATIONS THE COUNCIL IS REPRESENTED ON**

**21 COLLECTIVE AGREEMENT ON PAY AND PAY POLICY STATEMENT**

See pages 145 to 174 of the main agenda.

**22 REGULATION OF INVESTIGATORY POWERS ACT 2000**

See pages 175 to 176 of the main agenda.

**23 MATTERS EXEMPT FROM PUBLICATION**

